



Worcester Leadership Center
115 Century Drive, Worcester, MA 01606
(508)365-0115

Holyoke Leadership Center
301 Kelly Way, Holyoke, MA 01040
(413)584-2602

Request for Troop Money-Earning Activity

This form is to be used by troops which would like to hold money-earning activities in addition to the council-sponsored Fall Product and Cookie Sale Programs.* A specific need for the additional income must be indicated on this form and approval must be received prior to holding the proposed money-earning activity. Please send this completed form to either leadership center (addresses above) at least three weeks prior to your proposed money-earning activity. The form must be filled out completely in order to be considered. *To submit this form electronically, save the file to your computer then attach in an e-mail to info@gscwm.org with subject line "Troop Money-Earning"*

Troop #: _____ Service Unit: _____
Program Level: Brownie Junior Cadette Senior Ambassador
Leader/Service Unit Manager: _____ Home Phone: _____
E-Mail: _____ Additional Phone: _____
Address: _____ City: _____ State: _____ Zip: _____

Reason for your money-earning activity: _____

Did your troop participate in the most recent Fall Product and Cookie Sales? Yes No - If not, why not: _____

Troop Budget

Total cost for planned troop/group activity: \$ _____ Estimated income for this
Amount already saved for activity: \$ _____ money-earning activity: \$ _____
Difference (amount still needed): \$ _____

Description of Money-Earning Activity: _____

Adult leading activity (if different than above): _____

Certified First Aider(s): _____

Destination: _____ Destination Address: _____

Number of registered Girl Scouts participating in this activity: ___ Girls ___ Adults Date of activity: _____

List other money-earning activities held/anticipated during the current (2019-2020) program year:

Activity and Date: _____ Estimated Income: \$ _____

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(initial) I have checked *Volunteer Essentials* and the *Safety Activity Checkpoints* to ensure this activity meets all requirements (If this is a high risk activity, as listed in *Volunteer Essentials*, an Activity and Travel Form must be completed and attached).

(initial) A registered and CORI'd Girl Scout volunteer, who has completed appropriate training, is leading the girls in this activity (refer to *Volunteer Essentials* to review required trainings).

We have read Volunteer Essentials – Managing Group Finances

Signature of Girl (Troop President/Treasurer/etc.): _____ Date: _____

Signature of Troop Leader: _____ Date: _____

Signature of Fund Development: _____ Date: _____

* Supplemental money-earning activities cannot be conducted during council-sponsored product sale programs (i.e. Girl Scout Fall Product Sale and Girl Scout Cookie Sale) *if they compete with these programs*. Events such as car washes and pancake breakfasts are permitted – review Guidelines for Troop/Group Money-Earning for full details.